



Memo No: IDBGH/MS/

Dated:

**Quotation for Envelopes with printed instructions**

To

1. Notice Board  
I.D. & B.G. Hospital  
Kolkata-70010

Sealed quotations are invited from reputed, bonafied suppliers having valid Pan Card, GST, & Trade license for supply of the following item for use in I.D. & B.G. Hospital, Beliaghata, Kol-10. The last date for submission of bid is 14/08/2024 within 3PM. Bidders are requested to quote all inclusive rates. The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof and is not bound to accept the lowest quotation. Any form of canvassing shall be deemed as reason for disqualification. Any dispute will be attended within the jurisdiction of Kolkata.

Sl. No.	Item	Rate per Pc.	% of GST	Remarks
1.	Envelope with printed instructions Size:-4 inch x 6 inch			Date of opening bid is on <b>16/08/2024</b> at the chamber of Principal at <b>1PM</b> . The willing bidders may present there.
2.	Envelope with printed instructions Size:-4 inch x 3 inch			

*Sd-*

Principal

I.D. & B.G. Hospital, Kolkata-10.

Memo No.:- IDBGH/MS/3458/1(6)

Dated, Kolkata, the 06.8.24

Copy forwarded for information and necessary action to:-

1. MSVP, I.D. & B.G. Hospital, Kolkata-10.
2. Accounts Officer, I.D. & B.G. Hospital, Kolkata-10.
3. Store Officer-in-charge, I.D. & B.G. Hospital, Kolkata-10.
4. Smt. Sutapa Majumder, Asst. Supdt (N/M), Convenor of Quotation Committee, I.D. & B.G. Hospital, Kolkata-10.
- ✓ 5. Mr. Prasenjit Sarkar, IT Cell, ID&BG Hospital, Kolkata-10
6. Guard file.

*Sd-*  
Principal

I.D. & B.G. Hospital, Kolkata-10.

06.8.24  
Principal  
6/8/24